

Instructions for completing your Registration in Demosphere

This registration is required for you to provide not only a photograph, but also some additional information required by the state. It should be relatively painless, but may be a bit confusing, so I providing some detailed instructions in advance to make it easier. I recommend doing this on a laptop or tablet, if available, rather than on your phone, as it will most likely be much easier.

First step is to get your account set up.

Go to the registration page here [Complete Registration](#)

Everyone was set up in Demosphere with an account, but no passwords were transferred over, so you may need to click on the Forgot Your Password link in order to log in to your account. Once that is completed, you will be able to log in. If you already set this up during a camp registration, you will just be able to log in.

Madison 56ers Soccer Club - Registration

Welcome to the registration process for **Madison 56ers Soccer Club!**

You must be logged in to proceed with registration. If you do not have a user account, please create one.

Registration Login

User ID/Email:

Password:

OR

[Sign in with Facebook](#)

[Sign in with Google+](#)

[Create New User Account](#)

[Forgot your password?](#)

[Need more help?](#)

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Madison 56ers Soccer Club uses your universal Demosphere TeamNet™ Login, allowing you to securely save and access personalized content for this, and any other networked website.

After logging in, you should get to this page.

Step 1 Welcome

Step 2 Collect Order Item Info

Step 3 Additions

Step 4 Donate

Step 5 Complete Order

Household Information

Registration Step 1.2 - HOUSEHOLD INFORMATION

My Household

Household Name:

Your Phone #:

Country:

Address:

City:

State: ZIP:

I would like to receive SMS Broadcasts

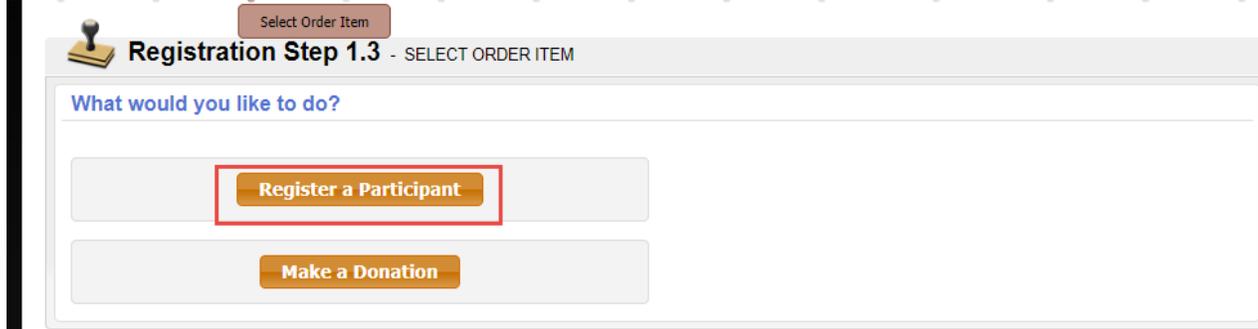
[Save and Continue](#)

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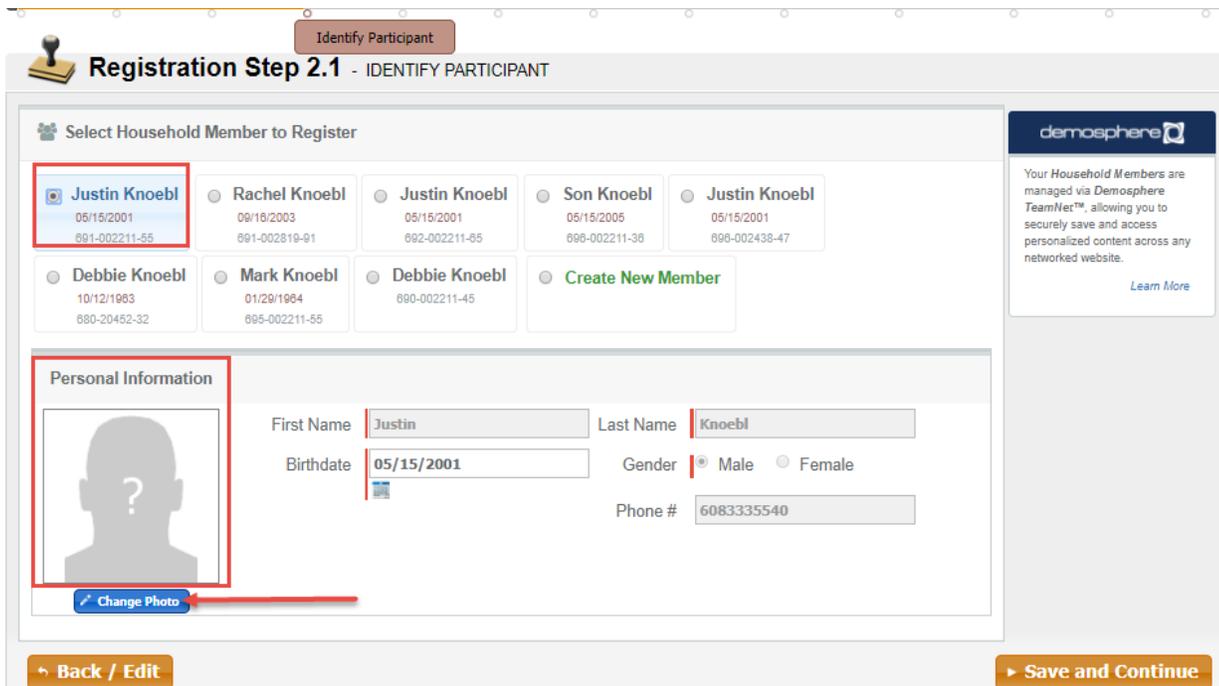
Your Household information is managed via Demosphere TeamNet™, allowing you to securely save and access personalized content across any networked website.

[Learn More](#)

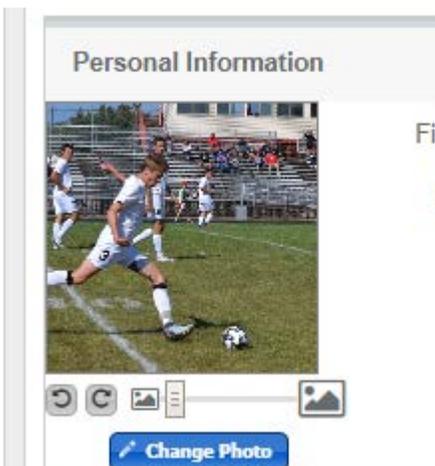
Verify your information and then click Save and Continue. Then you will get to the beginning of registration. Click Register a Participant.



You should get to a page that lists your family members, including the player(s) you want to register. Select your player's name by clicking on the radio button next to his or her name. When you click on it, his or her information will appear on the bottom. At this point, you will want to upload the photo. Click on Change Photo to browse out and find your photo. Please, head shots ONLY!



Here is an example of the WRONG kind of photo:



It should look more like this:



After you upload the photo, click Save and Continue.

On the next page, you will select FIRST TIME REGISTRATION-FIRST TIME. Then Select either Boys or Girls for the Grouping. Then click Continue

A screenshot of a web form titled 'Registration Step 2.2 - SELECT SEASON'. At the top right, there is a 'Select Season' button. The main heading is 'Select an Open Registration Season'. Below this, a message states: 'Based on current eligibility, Justin Knoebi (05-15-2001) can only register for the following Season:'. A dropdown menu is open, showing 'FIRST TIME REGISTRATION - FIRST TIME'. Below this, a prompt says 'Please select from the following:' followed by a dropdown menu showing 'Boys'. A link for 'Seasonal Grouping Fees' is visible. At the bottom, there is a welcome message: 'Welcome to Demosphere! In this registration process, you will be providing some information for WYSA, uploading a photo and completing a waiver. You will also have the opportunity to opt out of volunteering for the 2018-2019 season if you choose to do that. Thanks for your patience as we transition to our new software!'. At the bottom left is a 'Back / Edit' button and at the bottom right is a 'Continue' button.

Then you will fill in some information. You should be able to select an existing member for at least one parent. If you had 2 parents in League One, they should have both migrated over, but if not, you can add a 2nd parent here by clicking on Create New Member for parent 2. Note that this 2nd parent is automatically set up as an account admin and will be able to log in. If you don't want a 2nd parent to have that ability, leave this section blank.

A screenshot of a web form titled 'Registration Step 2.3 - ADDITIONAL INFORMATION'. At the top right, there is an 'Additional Information' button. The main heading is 'Registration Step 2.3 - ADDITIONAL INFORMATION'. Below this, a message states: 'Parent 1 and Parent 2 will be given admin login access to this household with a valid email address'. The form is divided into two columns for 'Parent 1' and 'Parent 2'. For Parent 1, there are radio buttons for 'Select Existing Member' (which is selected) and 'Create New Member'. Below this is a dropdown menu showing 'Debbie Knoebi', and input fields for 'First Name' (Debbie), 'Last Name' (Knoebi), 'Email Address' (dsknoebi@gmail.com), and 'Phone Number' ((608)513-3634). The 'Relationship to Participant' is set to 'Mother'. For Parent 2, there are radio buttons for 'Select Existing Member' and 'Create New Member'. Below this is a dropdown menu, and input fields for 'First Name', 'Last Name', 'Email Address', and 'Phone Number'. The 'Relationship to Participant' is blank. At the bottom, there is a section for 'Additional Emergency Contact' with radio buttons for 'Select Existing Contact' and 'Create New Contact'. Below this are a dropdown menu and an input field for 'First Name'.

You will also need to add 1 emergency contact. This can be your parent 2 or someone totally different. After you're done filling this out, click Save and Continue.

This next page is where you can elect to opt out of volunteering. If you click the button, you will be charged \$225 for the opt out fee. There is also some additional information to fill out for the Event Waiver on this page. Please try to complete as many fields as you can. I am not making them mandatory at this point, but it would be nice to have it. The US Soccer data is required by WYSA, so you'll have to fill that in. Click Save and Continue to move on.

The Madison 56ers require all families to volunteer to assist with running our club. Families are asked to contribute 9 credits of volunteer time. These jobs can be team level, club level or community level. Each shift is generally worth 3 credits. If you choose to opt out of volunteering or fail to meet your 9 credit obligation, you will be billed for \$25 per credit missed for a maximum of \$225. If you choose to opt out in advance, please check the box below and you will be billed for the \$225 as part of your annual player fee.

I would like to Opt Out of Volunteering

Additional Information

Doctor	<input type="text"/>	Parent 1 Occupation	<input type="text"/>
Doctor Phone #	<input type="text"/>	Parent 2 Occupation	<input type="text"/>
Medical Conditions	<input type="text"/>		
Allergies	<input type="text"/>		

US Soccer NDC Data

Country of Birth:

Country of Citizenship:

Ever played sanctioned soccer outside of the USA? NO | YES

Previous Club Country:

[← Back / Edit](#)

[▶ Save and Continue](#)

The next page is just a review. If everything looks correct, click continue

Review Participant Registration: **Justin Knoebl** 05/15/2001
FIRST TIME

Registrant	Registration Info	Fees and Discounts Boys
Justin Knoebl Birthdate: 05/15/2001 MALE	FIRST TIME	Subtotal \$0.00

The Madison 56ers require all families to volunteer to assist with running our club. Families are asked to contribute 9 credits of volunteer time. These jobs can be team level, club level or community level. Each shift is generally worth 3 credits. If you choose to opt out of volunteering or fail to meet your 9 credit obligation, you will be billed for \$25 per credit missed for a maximum of \$225. If you choose to opt out in advance, please check the box below and you will be billed for the \$225 as part of your annual player fee.

I would like to Opt Out of Volunteering

Additional Information

Doctor	<input type="text" value="Dr Suess"/>	Parent 1 Occupation	<input type="text" value="Sky Diver"/>
Doctor Phone #	<input type="text" value="608-555-3333"/>	Parent 2 Occupation	<input type="text" value="Brew Master"/>
Medical Conditions	<input type="text" value="n/a"/>		
Allergies	<input type="text" value="n/a"/>		

[← Back / Edit](#)

[▶ Continue](#)

The next page is just a button to click to agree to the terms and conditions.

Then you will be prompted to sign your Event Waiver. The information you entered in the registration process should have populated the waiver. At the bottom you'll see a field that says Click here to Sign. The first time you do it, you'll have to type in your name to create your signature. You will only have to do this once as it will save your signature. You can print this if you would like, but you don't have to as I will be able to print it later.

Update Electronic Signature/Initials

This Electronic Signature ("Consent") sets forth the terms and conditions governing my consent to sign documents electronically through, and my use of, the Demosphere products (System).

Effect of My Consent

By agreeing to this Consent, I understand that (i) electronically signing and submitting any document(s) binds me in the same manner as if I had signed in a non-electronic form, and (ii) the electronically stored copy of my signature, any written instruction or authorization and any other document provided to me by Demosphere International, Inc., is considered to be the true, accurate and complete record, legally enforceable in any proceeding to the same extent as if such documents were originally generated and maintained in printed form. I agree not to contest the admissibility or enforceability of Demosphere International, Inc.'s electronically stored copy of this Consent and any other documents. By using the System to electronically sign and submit any document, I agree to the terms and conditions of this Consent.

Signature

Type It Draw It

Deborah S. Knoebel

Font: Allura

Type your signature using your keyboard

Initials

Type It Draw It

DSK

Font: Allura

Type your initials using your keyboard

Save Cancel

Next you will be asked to sign off on the Service Program information. As you can see now, your signature was saved. You can print this one too, if you want.

After clicking on Continue, you will have the option of going back to register a 2nd player if you have one.

Step 1 Welcome Step 2 Collect Order Item Info Step 3 Additions Step 4 Donate Step 5 Complete Order

Register Another

Registration Step 3.1 - REGISTER ANOTHER

Do you have an additional registration to make?

Register a Participant No, Proceed to Next Step

Registration service provided by Demosphere International, Inc. - review the Privacy Policy.

If you don't, click No, Proceed to next step.

You will have the option to donate to our scholarship fund, if you like. If not, just click continue on that page to get to the cart review.

Review Order

Registration Step 5.1 - REVIEW ORDER

Review Cart Contents

PARTICIPANT: JUSTIN KNOEBL | FIRST TIME REGISTRATION - FIRST TIME [EDIT REGISTRATION](#)

Participant	Registration Info
Justin Knoebl Birthdate: 2001-05-15 MALE	FIRST TIME REGISTRATION - FIRST TIME

Order Total \$0.00

[Register Another](#)
[Proceed to Checkout](#)

On the checkout window, assuming you did not elect to pay anything, please click Submit Order

Help

Step 1 Welcome
Step 2 Collect Order Item Info
Step 3 Additions
Step 4 Donate
Step 5 Complete Order

Make Payment

Registration Step 5.2 - MAKE PAYMENT

Payment Amount

Type	Description	Registration Info	Registration Total
Participant	Justin Knoebl	FIRST TIME REGISTRATION FIRST TIME - Boys	\$0.00
			\$0.00

[Back / Edit](#)
[Submit Order](#)

That's the end of the process. You should get an email confirmation of your registration.

Order Confirmation

Registration Step 5.3 - ORDER CONFIRMATION

Registration Order Complete!

Thank you for completing your registration.

Additional Seasonal Information

FIRST TIME REGISTRATION - FIRST TIME
 Seasonal Confirmation Info
 Thanks for going through the final process. If you have not completed your payments, you will receive a reminder invoice around the 21st of July for an August 1st payment date.

Have a great season!

[View/Print Receipt](#)
[Finish and Return to Dashboard](#)

After this is done, I promise to not make you register again until next year's tryouts!